

FAVERSHAM CREEK TRUST

REGENERATING FAVERSHAM'S MARITIME HERITAGE

The Purifier Building • Morrisons Wharf • North Lane • Faversham • Kent • ME13 7DY

PRIVACY STATEMENT

Your Personal Data:

Faversham Creek Trust needs to hold basic information about you, including your name, address, email and telephone numbers. Under data protection laws, Faversham Creek Trust is the Controller for personal information that it holds, and is legally required to provide you with certain information about how your information will be processed.

Why we need it

We need your personal information to manage your membership subscription (contract) and provide you with information and notice of events and activities related to Faversham Creek Trust. We do this by e-mail, providing you have given us your consent to do so. You can withdraw your consent at any time. Where you have not given us your consent, we may still send you information by post where it is in our legitimate interests to keep you informed about our activities.

How we store it

All the personal data we hold is managed by our Membership Secretary. For the purposes of IT hosting, this information is held in a shared Dropbox folder. Dropbox is a member of the Privacy Shield scheme which means that they commit to meeting the necessary standards with regard to the security of your personal information. Information is also held in MailChimp, (which is also a member of the Privacy Shield scheme.) Access to personal information is strictly controlled and only available to our Trustees. Your information is not transferred to any other third parties.

How long we keep it

The information that is required to manage your membership will be kept by us while you are a Member of Faversham Creek Trust. Information will be retained while you are a member and personal details will be removed from our database 6 months after non-renewal of your subscription, or if you resign as a Member. You can ask to be removed from the marketing distribution list at any time.

What are your rights?

You may ask to access your personal information at any time. If you believe the information Faversham Creek Trust holds on you is incorrect you may ask to have it corrected. You may also request that your personal information is deleted. If you wish to raise a complaint on how we have handled your personal data, you can contact our Membership Secretary who will investigate the matter. If you are not satisfied with our response, or believe we are processing your personal data not in accordance with the law, you can complain to the Information Commissioner's Office (ICO) <https://ico.org.uk/>